

## Work Trade Opportunities 2016

This year we are offering a limited number of pay-what-you-can passes based on volunteer work trade.

To sign up, volunteers need to contact the volunteer coordinator, Trixie Paprika, either directly at [vol@burlycon.org](mailto:vol@burlycon.org) or via the [volunteer sign-up form on the website](#).

Work Trade spots are offered on a first-come-first-serve basis, and are subject to meeting deadlines throughout the year. After the first 36 spots have been filled, a wait list will be established, and volunteers will be notified as spots become available.

Pay-What-You-Can ranges from \$0 to \$200, with no preference given to volunteers based on the amount they pay. Work Trade volunteers will register for the Con the first week of November with an individual code given out by the Volunteer Coordinator.

## Work Trade Expectations

To qualify for the pay-what-you-can work trade spot, you are required to volunteer 12 hours during the Con.

All work trade recipients are expected to meet all deadlines below, and anyone who misses a deadline without clear communication risks losing their work trade spot.

## Work Trade Timeline

Initial Sign-Up Period: January 1<sup>st</sup> - May 7<sup>th</sup>, 2016

- Interested volunteers get in touch with the Volunteer Coordinator and are added to the list in order of contact date.
- The first 36 volunteers to sign up will be given a Work Trade spot. All others will be placed on a waiting list, to be updated as things change

Work Trade Confirmation Deadline: May 7<sup>th</sup>

- All volunteers on the Work Trade and wait lists will be required to send confirmation by email or phone/text that they still intend to take their work trade spot.
- If you fail to communicate with the Volunteer Coordinator by the deadline, you risk losing your work trade spot
- At this point the Wait List will be notified if they have a spot or where they are on the list, for their own planning purposes
  - o The price of a Payment Plan or Full Pass goes up on May 16<sup>th</sup>, so volunteers far down on the wait list on May 7<sup>th</sup> may want to consider purchasing a pass at this point

Volunteer Team Confirmation Deadline: August 6<sup>th</sup>

- The Volunteer Coordinator will assign volunteers to a team. You will be required to confirm this assignment (or ask for a different one) by August 6<sup>th</sup>
- Again, if you fail to communicate with the Volunteer Coordinator by the deadline, you risk losing your work trade spot

Shift Sign-Up Period: October 1<sup>st</sup> - 15<sup>th</sup>

- You will sign up for your own shifts, so take a look at the class and event schedule to make your schedule work for you. You will sign up for shifts online using Shiftboard, or directly with the Volunteer Coordinator if you have trouble getting Shiftboard to work
- All work trade volunteers are required to sign up for at least 12 hours of volunteer time
  - Any volunteer who does not sign up for shifts OR contact the Coordinator directly and before the deadline risks losing their work trade spot

Registration Period: October 15<sup>th</sup> - November 1<sup>st</sup>

- Work trade volunteers officially register via the pay-what-you-can link provided by the Volunteer Coordinator
  - If you do not register by November 1<sup>st</sup> you risk losing your work trade spot